

Spirit Lake Library Board Meeting
January 12, 2026

Present at the meeting: Roger Brockshus, Christa Butler, Carolyn Butterworth, Frank Christenson, Matt Early, Krista Elmquist, Heather Kalkhoff, Tanner Metz.

The meeting was called to order at 5:06 p.m. by president Butler. Minutes of the December 8, 2025, meeting were read by Butterworth. Metz moved, seconded by Kalkhoff, that the minutes be approved as read. Motion carried.

Public Comment & Correspondence: A note was read from the SL Chamber of Commerce thanking the library for participating in Santa's Village.

Financial Report:

Total Library revenue for November 2025 was \$16,615.05, with expenses of \$33,007.72. Total Friends revenue for November 2025 was \$4,161.21, with expenses of \$613.27. Reports for December 2025 will be available at a later date. Motion by Butterworth, seconded by Christenson, to approve the reports. Motion carried.

Director's Report:

- The 1,000 Books Before Kindergarten mural was unveiled December 20 and an induction ceremony held. Krista noted that there has been a surge in new sign-ups for the program since the ceremony.
- The Capital Request form has been completed and submitted to the City.
- Conversion to a new accounting software remains in progress by the City.
- A \$2,000 grant was received to be used to overhaul, enhance, and improve the 1,000 Books program.
- The new consultant for our area from the State Library Association is Maryann Mori. She recently visited the library to introduce herself.

Old Business: None

New Business:

- Issues of the Dickinson County News January 2025 – September 2025 will be digitized and also saved to Microfilm by the library.
- Krista passed copies of 2025 circulation statistics.
- Krista will prepare the budget FY27 request and submit it to the City by January 16.
- There was informal discussion of FT/PT positions for the library.

Library Director Search Update:

- Several applications for the Director position have been received. The Board is moving forward with the selection process.

The next regular meeting of the library board will be Monday, February 9, at 5:00 p.m.

Early moved, seconded by Kalkhoff, that the meeting be adjourned. Motion carried. Meeting adjourned at 6:23 p.m.

Respectfully submitted,

Carolyn Butterworth, Secretary