Spirit Lake Library Board Meeting

August 10, 2026

Present at the meeting: Roger Brockshus, Carolyn Butterworth, Frank Christenson, Heather Kalkhoff, Rachel Maly, Tanner Metz. Absent: Christa Butler, Matt Early.

By general consensus, Frank Christenson served as president pro-tem. The meeting was called to order at 5:01 p.m. by Christenson. Minutes of the July 13, 2026, meeting were read by Butterworth. Brockshus moved, seconded by Kahlkoff, that the minutes be approved as read. Motion carried.

Public Comment & Correspondence: None

Financial Reports:

Total library revenue for June was $478.00, with expenses of $29,270.02. Friends' revenue was $671.83, with expenses of $2,581.63. Motion by Brockshus, seconded by Metz, to approve the June reports. Motion carried.

Total library revenue for July was $55,431.14, with expenses of $32,607.29. Friends' revenue was $2,544.13, with expenses of $1,835.28. Motion by Butterworth, seconded by Kalkhoff, to approve the July reports. Motion carried.

Director's Report:

- At the Friends' meeting July 28, 2026, the following expenditures were approved: $1200 for the purchase of a charging cabinet and laptop, $800 for the purchase of stools for the children's area, $200 for additional Hoopla funds, and $400 for teen programming until December. The library will purchase an additional 1 – 2 laptops out of the Minor Equipment budget.
- SLPL has been selected as a host site for a telehealth tablet from Marion County Public Health. This will provide community members access to technology and private space to conduct telehealth visits. Staff will be trained to assist patrons in setting up the device, with the expectation that the patron use the device independently during their call.
- This month, the Director will be completing the Inter Library Loan Reimbursement Report, Open Access Report, and Direct State Aid Report for the State Library.
- In personnel matters, Diana Pritts has submitted her resignation after 22 years at the library, effective August 27, 2026. Her expertise as an early childhood educator and as a librarian will be greatly missed. Nancy Isebrand will be reducing her working hours but will continue to work one Saturday per month and will continue as summertime staff. Advertising for a 28 hour per week staff person will begin this week.
- The Bluey Party was a big draw, with 210 estimated attendees.
- Staff training in CPR, AED, office safely and use of fire extinguishers was held Aug. 6.
- Resources for digitizing Jan McDonald's "Remembering the Iowa Great Lakes" are being investigated.

Old Business: None

New Business: None

The next regular meeting of the library board will be Monday, September 14, 2026, at 5:00 p.m. The agenda will include board training/discussion of Parts 1 & 2 of the Iowa State Library Association's "Stats & Stories."

Kalkhoff moved, seconded by Brockshus, that the meeting be adjourned. Motion carried. Meeting adjourned at 5:31 p.m.

Respectfully submitted,

Carolyn Butterworth, Secretary