

Spirit Lake Library Board Meeting

May 18, 2026

Present at the meeting: Roger Brockshus, Christa Butler, Carolyn Butterworth, Frank Christenson, Oscar DeLong, Rachel Maly, Tanner Metz. Absent: Matt Early, Heather Kalkhoff

The meeting was called to order at 5.00 p.m. by president Butler. Minutes of the April 13, 2026, meeting were read by Butterworth. Christenson moved, seconded by Brockshus, that the minutes be approved as read. Motion carried.

Public Comment & Correspondence:

Rachel introduced Oscar DeLong, Programming Librarian/Assistant Director, who has been at the library for about a month. Rachel mentioned several programs that Oscar has presented at the school. Oscar said a few words concerning upcoming programming that he is planning on implementing.

Financial Report:

Total library revenue for April 2026 was \$7,850.65, with expenses of \$41,217.67. Friends' revenue for April 2026 was \$2,405.61, with expenses of \$7,972.68. Motion by Butterworth, seconded by Metz, to approve the reports. Motion carried. Maly noted that library expenditures are slightly under target for this fiscal YTD.

Director's Report:

- Summer Reading events are in place, and the program will be held from May 26 through July 31. Many monetary and prize donations have been donated by area businesses.
- The subscription to *Book Page* magazine has been resumed. Copies will be shared with the Milford and Arnolds Park libraries.
- Beginning after Summer Reading, Story Time and a toddler play time will be scheduled weekly instead of bi-weekly as in the past.
- During the book weeding process, some of the children's sections have been rearranged, placing them in higher traffic areas in order to increase attractiveness and circulation.
- Rachel and Oscar will attend the Iowa Library Association conference October 7 through 9 in Cedar Rapids.
- The Evening Edition Book Club has relocated to Lagniappe Tea Room for the May through September gatherings.
- The budget for the Friends of the Library has been increased by \$5,000 and amended to \$35,000.
- The library will participate in Family Fun Night at the Dickinson County Fair.

Old Business:

- Staff wages were addressed. Rachel will submit specific proposals to the board before June's board meeting.

New Business:

- The first reading of updated Computer & Internet Use and Circulation policies were presented. These will be voted on at the next meeting.

The next regular meeting of the library board will be Monday, June 8, at 5:00 p.m.

Christenson moved, seconded by Brockshus, that the meeting be adjourned. Motion carried. Meeting adjourned at 6:07 p.m.

Respectfully submitted,

Carolyn Butterworth, Secretary